

WYVERSTONE

PARISH COUNCIL



Clerk to the Council
The Old School, Westhorpe.
Tel: 01449 258131

To: Members of Wyverstone Parish Council

You are duly summoned to attend the next meeting of Wyverstone Parish Council to be held immediately following the Annual Parish Meeting on Tuesday 10th May 2016 in the village hall.

Public participation

From 7:30 pm the public are invited to give their views and question the parish council on issues on this agenda, or raise issues for future consideration at the discretion of the chairman, before the start of the council meeting. Members of the public may not take part in the Parish council meeting itself.

AGENDA

1. To appoint the chairman of the parish council for the year 2016/17.
2. Ratification of appointment co-opted councillors.
3. To receive acceptance of office and registers of interests from new councillors.
4. Apologies and approval of absences.
5. Declarations of interest.
6. To consider requests for dispensations.
7. To approve as accurate, the minutes of the Parish Council meeting held on 8th March 2016.
8. Progress reports arising from the meeting of 8th March 2016
 - a) Street Lighting
9. To appoint the vice-chair of the parish council for the year 2016/17
10. To consider appointment of councillors to specific roles.
11. Appointment to the Wyverstone Town Estate Trust
12. Annual review of the risk register
13. To consider planning matters:
 - a) New applications
 - 1862/16 | Erection of a Single Detached Garage | 23 Church Hill, Wyverstone IP14 4SG
 - 1895/16 | Erection of Single storey extensions to the North and East elevations, Installation of 3 x Air conditioning units within the West elevation.
 - b) Decisions or other planning matters to report.

(The Council, at the Chairman's discretion will discuss any applications received after the posting of this notice. Members of the public can check with the clerk for details, prior to the meeting.)
14. Finance:
 - a) Clerks report and requests for payment.
 - b) To approve the annual accounts prior to internal audit.
15. Correspondence for information.
16. Clerk's report on urgent decisions since the last meeting.
17. Recruitment of new parish clerk
18. Questions to the Chairman.
19. Date of next meeting.

Glen Horn, Clerk to Wyverstone Parish Council,

All members of the press and public are cordially invited to attend.