



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 13th July 2021

Present: Cllr E Gale, Cllr G Horn; Cllr A Ingleson, Cllr C Ingleson; Cllr J Wilshaw, Cllr S Williams
In attendance: Kate Webster (Clerk)

1. Apologies and approval of absences

Cllr Gale has missed several meetings without apology or explanation. He has not attended since December 2020 and under Local Government legislation, this should result in forfeiture of office which the members approved. Clerk to write to Cllr Shaw to advise this decision.

2. To receive reports from the District and County Councillor

Cllr Mellen was unwell and had sent apologies for his non-attendance. His reports were read out and copies can be requested from the clerk.

3. To receive declarations of interests

None received

4. To consider any requests for dispensations

None received

5. To approve minutes of the previous meeting

Minutes of the meeting held on 18th May 2021 were approved as an accurate record

6. Planning matters

*i) DC/21/03696 'lodge' on land adjacent to Sudbourne Farm, Mill Road – removal of condition to allow continuous occupation – members voted to **approve** this application*

*ii) DC/21/03582 land at Potash Lane – change of use to store machinery – members voted to offer **no comment***

*iii) DC/21/01930 81 dwellings north of Church Road, Bacton – members had **no further comment** to add to those already made to MSDC*

iv) DC/21/02068 erection of replacement livestock units at Redhouse Farm, Earls Green - further investigation with DEFRA has revealed that the environment health and odour reports issued by MSDC were based on out of date and incorrect statistics. Members voted to request via DC member Cllr Mellen that MSDC task MSDC planning resubmit these reports using the correct data.

planning decisions made by MSDC decisions

DC/21/02849 land adjacent to Sudbourne Farm, Mill Road – approved (see above)

DC/21/01429 Sudbourne Farm change of use from barn to dwelling – approved

DC/21/01081 as above and erection of cartlodge - approved

7. Financial matters

a) clerk's report

the clerk reported balances as follows: current account - £7331.48; saving account - £3612.03

a reclaim of £169.71 for 2020/21 VAT had been received and a payment of £80 for the internal audit had been made.

b) 2020/21 internal auditor's report

members thanked the clerk for her work on the audit and following recommendations made by the internal auditor, it was agreed that Cllr Horn (non-signatory to the bank account would carry out a finance check at each meeting and the risk assessment should be amended to include reference to GDPR

Clerk to send Cllr Williams accessibility compliance wording for inclusion on the website

8. Next meeting on 7th September

It was decided to postpone the public meeting until 2nd November in the hope of generating more interest amongst the residents, Cllr A Ingleson will design a leaflet to advertise it and get quotes for printing.

9. Progress reports on resolutions or matters arising from previous meetings

There had been no response so far from MSDC about wild flower planting nor from Planning Enforcement regarding Grange Farm Lodge – clerk to pursue

10. Correspondence received

The clerk had received several complaints from residents about overgrown footpaths which had been taken up with SCC and one complaint about the overgrown hedge at the bottom of Church Hill. Clerk to investigate ownership of land and request that the hedge gets cut.

There being no further business, the Chairman closed the meeting. **Date of next meeting 7th September**

Kate Webster, Clerk to Wyverstone Parish Council