



## WYVERSTONE PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting on Tuesday 7<sup>th</sup> May 2024

Present: Cllrs A Ingleson, J Wilshaw, S Williams, B Wilson

In attendance: Kate Webster (Clerk), Cllr A Mellen (in part), one member of the public

#### 1. To appoint the Chairman and Vice Chairman of the Parish Council for the year 2024/5

*Cllr Wilshaw and Cllr Williams were unanimously re-elected as Chairman and Vice-Chairman respectively*

#### 2. Apologies and approval of absences

*Apologies had been received from Cllr S Ruthen who has now resigned*

#### 3. To receive declarations of interests

*None received*

#### 4. To consider requests for dispensations

*None received*

#### 5. To approve minutes of the previous meeting

*Minutes of the parish council meeting held on 12<sup>th</sup> March 2024 were approved as an accurate record*

#### 6. Vacancies on the council

*Following Cllr Ruthen's resignation, there are now three vacancies. Possible co-option candidates were discussed.*

#### 7. Planning matters

##### a) the following applications were considered and decisions made:

*i) DC/24/01371 - erection of five dwellings (following demolition of barn) at College Farm, Earls Green  
Following a presentation by the applicant's agent, members voted unanimously to **support** this application*

*ii) DC/24/01811 – change from wall to fence around parking area, land south west of Wyverstone Road, Bacton – **no comment***

##### b) decisions/updates made by MSDC

*DC/23/01506 – change of use from agricultural to storage of cabins at Red House Farm – approved subject to 106 agreement*

*there were no further updates regarding any outstanding enforcement issues*

#### 8. Financial matters

##### a) clerk's report

*the clerk reported balances of £2638.61 (current account) £6767.94 (savings account)*

*The first payment of the precept (£1615) had been received from MSDC*

##### b) review of the accounts prior to the annual audit

*These were approved and signed off*

##### c) payments made or requested

*The following payments were approved – SALC for membership £216.29, T Axton for creation of wild flower meadow £152.49*

**9. Progress reports from resolutions or matters arising from previous meetings**  
**refurbishment of the village pond – *Cllr Williams to liaise with the owner***  
**speed camera – *the new battery has been installed and the camera is now up and running***

There being no further business, the Chairman closed the meeting.

**Date of next meeting 9<sup>th</sup> July 2024**

Kate Webster, Clerk to Wyverstone Parish Council