



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 11th March 2025

Present: Cllrs K Garton, K Grimshaw (following co-option), M Grundy, S Williams, J Wilshaw, B Wilson
In attendance: Kate Webster (Clerk), Cllr A Mellen (in part)

1. Apologies and approval of absences

Apologies had been received and were accepted from Cllr Ingleson. No further action to be taken at present.

2. To receive declarations of interests

Cllr Williams declared an interest in agenda item 7(d) (bleed kit and CIL funds for the village hall) and Cllr Wilshaw in item 7(d) (donation to CAB)

3. To consider requests for dispensations

None received

4. To approve as accurate the minutes of the last meeting

Minutes of the meeting held on 14th January 2025 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillor

Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk.

6. New member of the council

Kate Grimshaw's co-option as a new member was unanimously approved and she duly signed her Declaration of Acceptance

7. Finance matters:

a) the clerk reported balances of £1915.18 (current account) and £6,844.15 (savings account)

b) payments made since the last meeting -

Village Hall £85.50 for hire of the hall, £186.36 for replacement defibrillator pads

SA Training £500 for first aid training (there is a refund due to WPC of £84 as some participants paid their own fee)

The following requests for payment/donations were approved –

£1000 to clerk for salary

£250 donation to CAB; £250 donation to SARS; £50 donation to Bacton FC

£2000 from CIL funds to Village Hall for refurbishment of the play area

£460.38 to Village Hall for bleed kit and cabinet as recommended following the recent first aid course

It has come to light that CIL funds of £2407.88 received in October 2023 for a house in Potash Lane should actually have been paid to Westhorpe PC as that is where the house is situated. Since this money had already been earmarked and promised to Wyverstone Village Hall for refurbishment of the play area, it was proposed that this money should be refunded direct to Westhorpe once a forthcoming payment of CIL money is received by Wyverstone. **Clerk to write to Westhorpe PC with this proposal.**

8. Planning matters

decisions made by MSDC

DC/24/05238 – installation of solar panels on garage roof at Guildhall Place – **approved**

9. Dates for the diary

It was decided to hold the annual village litter pick on Sunday 6th April.

Future council meetings were scheduled for the second Tuesday in the month ie 13th May (annual parish council and annual parish meeting); 8th July; 9th September; 11th November; 13th January; 10th March 2026

10. Ditch clearance

*Members voted to approve Cllr Mellen's request that the PC pay for clearance of the ditch opposite Normans Farm. **Clerk to get quotes.***

11. Progress reports on matters from previous meetings

i) dog waste bins

Clerk reported no further problems with the bin in Mill Road

*Members unanimously approved the purchase of a new bin to be situated in Wyverstone Road at the end of the footpath next to the old Middle School. **Clerk to organise***

ii) adoption of the pond as a village green – Cllr Williams to investigate further

iii) waste land behind Sorrel Green – it had been suggested that the PC adopt this piece of land, however this would not be possible as it has been established that it is privately owned

12. Correspondence received

Members agreed they did not wish to be forwarded all the emails regarding the proposed devolution

13. AOB

The recent metal detecting day was declared to have been a great success

*Cllr Williams reminded members that the ukelele group meets on a Tuesday in the village hall and that tea and coffee could be available at council meetings – **clerk to purchase supplies***

There being no further business, the Chairman closed the meeting.

Date of next meeting - 13th May 2025. This will be preceded at 7pm by the Annual Parish Meeting.

