



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 11th November 2025

Present: Cllrs K Garton, M Grundy, A Ingleson, S Williams, J Wilshaw, B Wilson

In attendance: Kate Webster (clerk)

1. Apologies and approval of absences

Apologies from Cllr Horrigan had been received and were accepted

2. To receive declarations of interests

None received

3. To consider requests for dispensations

None received

4. To approve as accurate the minutes of the last meeting

Minutes of the meeting held on 2nd September 2025 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillor

Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk.

6. Planning matters:

No planning applications had been received since the last meeting but the following decisions had been made by MSDC

- i) DC/25/02689 – erection of cart lodge at Ellis Barn, College Road – **granted***
- ii) DC/25/04449 – discharge of conditions at Five Acre Holiday Camp – biodiversity enhancement strategy – **satisfied** subject to implementation in accordance with the wording of the condition*
- iii) DC/25/02454 conversion of barn to holiday let at Grange Farm Barn - **refused** due to insufficient heritage information*

Cllr Williams apologised for not attending the first meeting of the Community Liason Group regarding delivery management for Portable Space, minutes of which had previously been circulated. He will try to attend future meetings.

7. Finance matters:

a) clerk's report

the clerk reported balances of £4551.60 (current account) and £1885.15(savings account)

b) payments made since the last meeting

£214 to Zurich for annual insurance; £411.46 to MSDC for emptying of waste bins; £66 to CAS for website hosting

8. Correspondence received

Both CAB and St Elizabeth Hospice have sent updates about their work in the community. As before, members suggested making any donations at the end of the financial year. Other emails had already been forwarded.

9. Progress reports on matters from previous meetings

- i) Clerk still to organise website training and the adoption of a gov.uk email address. It was decided that only one address (for the clerk) was necessary*

ii) SCC have now repaired the board across the ditch on the footpath running from Mill Road to the Old Methodist chapel

iii) Refurbishment of the pond area – a date for doing this will be set at the next meeting in January. In the meantime, Cllr Grundy will draw a plan with a view to finding a suitable alternative site for the lifebelt

10. AOB

i) clerk to report to SCC the potentially dangerous state of the entrance to footpath 13 in Mill Road

ii) clerk to check with MSDC planning whether Five Acre Holiday Camp has the appropriate licence to operate as a campsite

iii) Community Emergency Plan – clerk has been sent a template which she will complete and circulate for suggestions/amendments/additions

There being no further business, the Chairman closed the meeting

Date of next meeting – 13th January 2026