



## WYVERSTONE PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting on Tuesday 13<sup>th</sup> May 2025

Present: Cllrs K Garton, M Grundy, K Horrigan, A Ingleson, J Wilshaw, S Williams,

In attendance: Kate Webster (Clerk)

#### 1. To appoint the Chairman and Vice Chairman of the Parish Council for the year 2025-6

*Cllr Wilshaw and Cllr Williams were unanimously re-elected as Chairman and Vice-Chairman respectively*

#### 2. Apologies and approval of absences

*Apologies had been received and approved from Cllr Wilson*

#### 3. To receive declarations of interests

*Cllr Horrigan expressed an interest in agenda item 6 – planning application (see below)*

#### 4. To consider requests for dispensations

*None received*

#### 5. To approve minutes of the previous meeting

*Minutes of the parish council meeting held on 11<sup>th</sup> March 2025 were approved as an accurate record and signed accordingly*

#### 6. Planning matters

**a) DC/25/01396** – conversion of barn to holiday let at Grange Farm Barn, Potash Lane, Wyverstone members voted to **support** this application as a good use of a heritage building

#### **b) decisions/updates made by MSDC**

*DC/25/00372 management of manure at land at Grange Farm Off Green Walk, Wyverstone – conditions satisfied*

#### 7. Financial matters

##### **a) clerk's report**

*the clerk reported balances of £2978.94 (current account) £1868.36 (savings account) Cllrs Grundy and Ingleson as non-signatory members, completed a bank reconciliation*

*The first payment of the precept (£1615) had been received from MSDC*

##### **b) review of the accounts prior to the annual audit**

*These were approved and signed by the Chairman*

##### **c) payments requested**

*The following payment request was approved – SALC for membership £214.06*

**d) overpayment of CIL funds** – members voted to take no action until further advice is received from MSDC

#### 8. Progress reports from resolutions or matters arising from previous meetings

**a) clearance of ditch opposite Green Farm** – a contractor had visited the site and declared it to be much more complicated and therefore more expensive than previously thought – **no further action**

**b) installation of dog bin in Wyverstone Road** – **in hand**

#### 9. Correspondence received

*The Emergency Planning Support Officer from MSDC had written to offer to visit the PC to discuss the creation of a Community Emergency Plan (CEP) for the village – **clerk to ask if there is a template***

There being no further business, the Chairman closed the meeting.

**Date of next meeting 8<sup>th</sup> July 2025**

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Kate Webster, Clerk to Wyverstone Parish Council