



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 14th January 2025

Present: Cllrs K Garton, M Grundy, S Williams (in the chair), B Wilson

In attendance: Kate Webster (Clerk), Cllr A Mellen (in part)

1. Apologies and approval of absences

Apologies had been received and were accepted from Cllrs Ingleson and Wilshaw, however clerk to remind them both regarding prolonged non-attendance

2. To receive declarations of interests

None received

3. To consider requests for dispensations

None received

4. To approve as accurate the minutes of the last meeting

Minutes of the meeting held on 12th November 2024 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillor

Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk. He gave an update on the Government's current plans for local government reform and devolution

6. Planning matters:

a) planning applications

i) **DC/24/04998** – since the posting of the agenda for this meeting, a decision had already been made by MSDC to **approve** this application

ii) **DC/24/05238** – installation of solar panels on garage roof at Guildhall Place – members voted unanimously to **support** this application

iii) **DC/25/00055** – outline permission for erection of one self-build dwelling – members voted to **object** to this application

b) decisions made by MSDC or other authorities

i) **DC/23/05632** – **APP/W3520/W/24/3343978** erection of dwelling at Fox Hollow – **appeal dismissed**

7. Finance matters:

a) the clerk reported balances of £2687.04 (current account) and £6,818.65 (savings account) - interest of £25.50 had been received in the savings account. There is £3,400 CIL funds still available – **Cllr Williams to obtain quotes for upgrading the play area**

b) there had been no payments made since the last meeting

c) the budget for 2025/6 was considered and members voted unanimously to keep the precept at the current sum of £3230

d) requests for donations and clerk's salary to be included in the agenda for next meeting

8. Governance issues

The following documents were reviewed and approved

i) **asset register (no change)**

ii) **risk assessment (no change)**

iii) **internal financial control (amended to reflect online payments)**

iv) **model standing orders (no change)**

v) councillors' code of conduct (no change)

vi) Financial Regulations (new version as recommended by NALC)

9. Progress reports on matters from previous meetings

No further updates

10. Correspondence received

Clerk to forward various emails for info or for inclusion on the village website

11. AOB

Clerk to get organise repair to the doors of the smaller village noticeboard

There being no further business, the Chairman closed the meeting.

Date of next meetings 11th March 2025