



## WYVERSTONE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 2<sup>nd</sup> September 2025

Present: Cllrs K Garton, K Horrigan, A Ingleson, J Wilshaw, B Wilson

In attendance: Kate Webster (Clerk), Cllr A Mellen (in part)

#### 1. Apologies and approval of absences

*Apologies had been received and were accepted from Cllr Williams*

#### 2. To receive declarations of interests

*Cllr Horrigan declared an interest in agenda item 6 (a) planning application DC/25/02689 – see below*

#### 3. To consider requests for dispensations

*None received*

#### 4. To approve as accurate the minutes of the last meeting

*Minutes of the meeting held on 8<sup>th</sup> July 2025 were approved as an accurate record and signed accordingly*

#### 5. To receive reports from the District and County Councillor

*Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk.*

*He gave an update on the middle school planning application which is currently on hold and due to be re-submitted. The new houses in Bacton have only increased the existing primary school role by 12 and so there are currently no plans to build a new school in the near future although provision will be made for a site for one and included in the revised plans.*

*Cllr Mellen is also due to have a meeting with MSDC planning enforcement and will speak to the officer about use of the land at Grange Farm and unresolved issues at Grange Farm Lodge, Potash Lane and Five Acre Holiday Camp*

#### 6. Planning matters:

##### a) planning applications

*i) DC/25/02689 – erection of cart lodge at Ellis Barn, College Road - members voted to **support** the application*

*ii) APP/W3520/W/25/3369785 – notice of appeal - erection of self-build dwelling at Five Acre Holiday Camp - **no further comment***

*iii) DC/25/03381 – removal/variations of conditions to previous application – DC/23/01506 at Red House Farm – **no comment***

*iv) DC/23/03532 – delivery management for Portable Space – **Cllr Williams will attend the first meeting of the Community Liaison Group Meeting on 16<sup>th</sup> September***

##### b) decisions made by MSDC

*APP/W3520/W24/3354473 & 74 – both upheld (details previous forwarded to members)*

#### 7. Finance matters:

##### a) clerk's report

*the clerk reported balances of £3628-06 (current account) and £1878.91 (savings account). Barclays again have reduced the interest rate on the saving account*

##### b) payments made since the last meeting

*£184.55 to Glasdon for additional dog waste bin (£150 SCC locality award has been received from Cllr Mellen towards the cost). A revised invoice from MSDC is awaited to include emptying of the new bin*

**c) renewal of insurance**

*The policy is due for renewal on 1<sup>st</sup> October and is currently with CAS. Renewal quote with them is £452.39 (+11% and more than budgeted for). Zurich Insurance have quoted £214. Members voted to change to Zurich as CAS are unable to match the lower quote.*

**8. Correspondence received**

*Any relevant emails had already been forwarded.*

**9. Progress reports on matters from previous meetings**

*No updates*

**10. AOB**

*i) A member of the public had reported a rotten board across the ditch halfway along the footpath which runs from Mill Road to the Old Methodist Chapel - **clerk to report it to SCC***

*ii) Land opposite the pond in Potash Lane – it was suggested that the situation should be monitored but no action taken as there are currently no breaches of planning regulations*

There being no further business, the Chairman closed the meeting

**Date of next meeting – 11<sup>th</sup> November 2025.**