



WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting on Tuesday 10th March 2026

Present: Cllrs K Garton, K Horrigan, S Williams, J Wilshaw, B Wilson

In attendance: Kate Webster (Clerk), Cllr A Mellen (in part)

1. Apologies and approval of absences

Apologies had been received and were accepted from Cllrs Ingleson and Grundy

2. To receive declarations of interests

Cllr Wilshaw in item 6 (d) (donation to CAB) – see below

3. To consider requests for dispensations

None received

4. To approve as accurate the minutes of the last meeting

Minutes of the meetings held on 13th January & 9th February 2026 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillor

*Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk. He gave an update on the on-going enforcement issues at Grange Farm Barn. As there has been no progress by the Enforcement Team, it was suggested that the parish council makes a formal complaint to MSDC – **clerk to initiate***

6. Finance matters:

*a) the clerk reported balances of £4551.60 (current account) and £1895.44 (savings account) -
no payments had made since the last meeting -*

b) the following requests for payment/donations were approved –

£90 to Village Hall for hire of the hall for meetings

£1000 to clerk for salary

£360 to Village Hall for grassing cutting

£50 donations each to CAB; St Elizabeth Hospice, East Anglia Children's Hospice (total £150)

£50 donations each to Mel's Rescue, Suffolk Animal Rescue, Ipswich and District Cat Rescue

£100 Stowmarket Kitty Cat Rescue (total £250 from funds approved at meeting held on 9th February to eradicate feral cats)

c) the budget was reviewed and approved based on a similar precept as last year (as agreed at the 13th January meeting)

7. Planning matters

a) planning application

DC/26/00684 for DC/23/01942 (1no dwelling) for the variation of Condition 2 (approved plans and documents) to facilitate revised dwelling and cart lodge design at land to the north of Mill Road, Wyverstone – members felt unable to comment on the legal aspect of the description for 'dwelling' in the covering statement but that the revised change in size and footprint of the proposed change made it so different to the original one, that it should therefore be seen as a new application – **clerk to respond to the planning department accordingly**

b) decisions made by MSDC

- i) DC/25/05165 - barn at College Road, Wyverstone – **discharge of conditions**
- ii) APP/W3520/W/25/3369785L - erection of dwelling at Five Acre Campsite, College Road, Wyverstone – **appeal dismissed**
- iii) APP/W3520/W/25/3376024 & APP/W3520/Y/25/3376028 – conversion of barn to holiday let – **appeals dismissed**

8. The following documents were reviewed and approved

- i) asset register revised to include the new dog bin
- ii) risk assessment (no change)
- iii) internal financial control (no change)
- iv) model standing orders (no change)
- v) councillors' code of conduct (no change)
- vi) model financial regulations (no change)

9. Dates for the diary

*It was decided to hold the annual village litter pick on **Sunday 12th April***

*Future council meetings were scheduled for the second Tuesday in the month ie **12th May** (annual parish council and annual parish meeting); **14th July; 8th September; 10th November; 12th January; 9th March 2027***

10. Assertion 10

Members voted to register with the ICO, to arrange with CAS for an audit of the website to confirm its compliance and to adopt a gov.uk domain name and email address (just one for the clerk) in order to comply with the new regulations

11. Progress reports on matters from previous meetings

*i) **feral cats in Rectory Road** – approximately 26 animals have been caught and neutered. A few may still be around and may possibly be or will become pregnant but the situation is no longer critical. Members voted to make donations to the four charities involved (see item 6 (b) above)*

*ii) **refurbishment around the pond** – no further progress to report*

12. Correspondence received

The clerk will continue to forward to the members where appropriate. No one wished to attend MP's the Sustainable Communities Conference

There being no further business, the Chairman closed the meeting.

Date of next meeting - 12th May 2026. This will be preceded at 7pm by the Annual Parish Meeting.