



## WYVERSTONE PARISH COUNCIL

### Minutes of the Parish Council Meeting held on Tuesday 13<sup>th</sup> January 2026

Present: Cllrs K Garton, M Grundy, K Horrigan, S Williams, B Wilson

In attendance: Kate Webster (clerk), Cllr Andy Mellen (in part), two members of the public

#### 1. Apologies and approval of absences

*Apologies from Cllrs Ingleson and Wilshaw had been received and were accepted. Cllr Williams chaired the meeting*

#### 2. To receive declarations of interests

*None received*

#### 3. To consider requests for dispensations

*None received*

#### 4. To approve as accurate the minutes of the last meeting

*Minutes of the meeting held on 11<sup>th</sup> November 2025 were approved as an accurate record and signed accordingly*

#### 5. To receive reports from the District and County Councillor

*Cllr Mellen's reports had been previously circulated and copies can be requested from the clerk*

*He gave an update on the extraordinary meeting of SCC held on 12<sup>th</sup> January to discuss the government's request to delay for another year, local elections which had already been postponed from 2025. He also explained Bacton PC's suggestion that the site of the former middle school should be included in their neighbourhood plan, even though the site is in Wyverstone. He will provide further information and detail in due course.*

#### Planning matters:

##### a) to consider the following applications:

*i) notices of appeal - APP/W3520/Y/25/3376028 and APP/W3520/W/25/337604 – application for listed building consent – works to facilitate and full application to convert barn to holiday let at Grange Farm Barn, Potash Lane – supportive comments already submitted after original application*

*ii) DC/25/05197 – erection of detached self-build dwelling and garage at Fox Hollow, The Street Wyverstone (the applicants were in attendance) **Members voted unanimously to support this application***

##### b) decisions/updates made by MSDC

*DC/25/04489 – discharge of conditions at Five Acre Holiday Camp – pitches, parking, refuse, biodiversity – **satisfied** subject to implementation in accordance with the wording of the condition Members felt there are still enforcement issues at this site and Grange Farm Lodge – **Cllr Mellen to pursue further***

#### 7. Finance matters:

##### a) clerk's report

*the clerk reported balances of £4551.60 (current account) and £1885.15 (savings account) Barclays have reduced the interest rate on the savings account from 1.1 to 1.05%*

**b) payments made since the last meeting**

*no payments had been made or requested since the last meeting. As a non-signatory Cllr Grundy carried out a bank and cash book reconciliation and signed the internal control sheet accordingly*

**c) budget and precept for 2026/7**

*technical issues prevented a detailed consideration of the budget which was therefore postponed until the next meeting but members voted unanimously to keep the precept at the current sum of £3230*

**8. Governance issues**

*A review and approval of the documents was postponed until the next meeting*

**9. Progress reports on matters from previous meetings**

*i) The clerk had received a communication from the MP's office regarding the on-going problem of feral cats on the piece of waste land in Rectory Road. Cats Protection have offered to provide traps and will neuter the animals but they cannot provide any further assistance. **Cllr Williams will speak to neighbours to try and enlist their help***

*ii) Cllr Grundy shared her plans and images of the pond with suggestions for suitable alternative positions for the lifebelt. **Cllr Williams will construct dummy models and seek opinions from neighbours***

*iii) Clerk has arranged a website training session with CAS and will discuss the adoption of a gov.uk email address whilst there*

**10. Correspondence received**

*East Anglian Air Ambulance Service has requested a donation – to be considered at the end of the financial year. Other emails had already been forwarded.*

There being no further business, the Chairman closed the meeting

**Date of next meeting – 10<sup>th</sup> March 2026**