



## WYVERSTONE PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting on Tuesday 12<sup>th</sup> May 2026

Present: Cllrs M Grundy, K Horrigan, J Wilshaw, S Williams, B Wilson

In attendance: MSDC A Mellen (in part), Kate Webster (Clerk), one member of the public

#### 1. To appoint the Chairman and Vice Chairman of the Parish Council for the year 2026-7

*Cllr Wilshaw and Cllr Williams were unanimously re-elected as Chairman and Vice-Chairman respectively*

#### 2. Apologies and approval of absences

*Apologies had been received and approved from Cllrs Garton and Ingleson*

#### 3. To receive declarations of interests

*None received*

#### 4. To consider requests for dispensations

*None received*

#### 5. To approve minutes of the previous meeting

*Minutes of the parish council meeting held on 10<sup>th</sup> March 2026 were approved as an accurate record and signed accordingly*

#### 6. Planning matters

##### a) planning applications

*i) DC/26/01731 – request for lawful development certificate for conversion of Flint Barn, Park Farm, Westhorpe Road as a dwelling - members had no objection and voted to **support** this application*

*ii) DC/23/05077 (DC/17/03799) - reserved matters for the development of the former Bacton Middle School site – members voted to **support** this latest updated application providing its previous comments were taken into consideration*

##### b) decisions/updates made by MSDC

*DC/26/00684 revised plans for dwelling and cart lodge on land north of Mill Road, Wyverstone – **approved***

*Members also discussed with Cllr Mellen the enforcement issues at Grange Farm Lodge which are still ongoing and unresolved- **Cllrs Horrigan and Williams to consider requesting a meeting with MSDC and clerk to submit on official complaint***

#### 7. Financial matters

##### a) clerk's report

*the clerk reported balances of £3981.05 (current account) and £1895.44 (savings account) This includes £800 earmarked for neutering of feral cats still ongoing and £1635 CIL money. The first payment of the precept (£1615) had been received from MSDC*

##### b) review of the accounts prior to the annual audit

*These were approved and signed by the Chairman*

##### c) payments requested

*The following payments had been made and were approved – SALC membership £220.19 and Village Hall £37.50 for hire of hall for the litter pick*

*d) purchase of laptop and printer for exclusive PC business use – members approved a budget of £500 – clerk to proceed with purchase*

#### 8. Data Protection and Information Management Policy - approved

**9. Installation of roadside mirror next to the pond** (as suggested by a resident) - *although members felt this would improve safety, it was not considered to be the responsibility of the parish council and should be referred to Suffolk Highways – clerk to respond accordingly*

**10. Progress reports from resolutions or matters arising from previous meetings**

a) refurbishment of area around the pond - no further update

b) feral cats on wasteland in Rectory Road – **clerk to get an update before making the donations to the various charities involved, as discussed at the previous meeting**

**9. Correspondence received**

*The CAB, St Elizabeth Hospice and EACH had all written to thank the PC for their donations*

There being no further business, the Chairman closed the meeting.

**Date of next meeting 14<sup>th</sup> July 2026**

Kate Webster, Clerk to Wyverstone Parish Council

