WYVERSTONE PARISH COUNCIL

Minutes of the Parish Council Meeting held on Tuesday 10th November 2026

Present: Cllrs K Garton, M Grundy, S Williams, J Wilshaw, B Wilson
In attendance: Kate Webster (Clerk), one member of the public

1. Apologies and approval of absences
Apologies had been received, and were approved from Cllrs Horrigan and Ingleson, however clerk to discuss the latter member's frequent non-attendance.

2. To receive declarations of interests
None received

3. To consider requests for dispensations
None received

4. To approve as accurate the minutes of the last meeting
Minutes of the meeting held on 8th September 2026 were approved as an accurate record and signed accordingly

5. To receive reports from the District and County Councillors
Cllrs Mellen and Patchett had both sent their apologies for being unable to attend the meeting, but their reports had been previously circulated to the members and copies can be requested from the clerk.

6. Planning matters
a) the following applications were considered and decisions made:
i) DC/26/04528 – conversion of barn to dwelling at Flint Barn, Westhorpe Road (listed building)
Following a presentation by the applicant's agent, members voted unanimously to ***support*** *this application*

ii) DC/26/03607/04177/04576 – replacement windows at Walnut Tree Cottage, Mill Road (listed *building) – members voted to* ***support*** *these applications in principle although did not feel sufficiently qualified to comment on the specific heritage aspects of the design*

b) decisions made by MSDC other planning matters to report
i) DC/26/03601 – erection of greenhouse & extension to stable at Town Farm House, College Road, Earls Green (listed building) – ***approved***
ii) DC/26/03632 - replacement render at Crooksell Hall, Potash Lane (listed building) - ***approved***
iii) *DC/26/0064802927 discharge of conditions (biodiversity) of dwelling & cart lodge at land north of Mill Road –* ***refused*** *(conditions not met)*
iv) DC/23/05077 – reserved matters at site of former Middle School, Bacton – ***approved***

c) other planning matters
MSDC's response to the PC's complaint regarding the district council's failure to implement planning enforcements was discussed and members agreed to take the complaint to the next stage. Cllr Williams draft response was approved – **clerk to send**

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8. Financial matters –
a) clerk's report
the clerk reported balances of £3896 (current a/c) and £1905 (savings a/c) including £1635 CIL
b) payments made since the last meeting - *£70 to CAS for website hosting*
c) purchase of another SID – ***clerk to seek advice and possible funding from Cllr Patchett***

9. Emergency Response Plan
The clerk had attended a webinar given by SCC and had made a start at updating the current plan. Members again discussed its merits and usefulness and felt reluctant to take ownership so would like input from other residents – clerk to contact the resident who initially raised the subject, with a view to inviting her to the next meeting to discuss further

10. Progress reports on matters from previous meetings
i) *the refurbishment of the pond was deemed a success but the relocation of the lifebelt still ongoing – consider removing completely*
ii) Neighbourhood Plan – the idea of this had been rejected in the past due to its viability and the costs involved - ***clerk to seek advice from MSDC and SCC councillors***

There being no further business, the Chairman closed the meeting.

Date of next meeting – 12th January 2027

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