



WYVERSTONE PARISH COUNCIL

Minutes of the Annual Parish Council Meeting on Tuesday 12th May 2026

Present: Cllrs M Grundy, K Horrigan, J Wilshaw, S Williams, B Wilson

In attendance: MSDC A Mellen (in part), Kate Webster (Clerk), one member of the public

1. To appoint the Chairman and Vice Chairman of the Parish Council for the year 2026-7

Cllr Wilshaw and Cllr Williams were unanimously re-elected as Chairman and Vice-Chairman respectively

2. Apologies and approval of absences

Apologies had been received and approved from Cllrs Garton and Ingleson

3. To receive declarations of interests

None received

4. To consider requests for dispensations

None received

5. To approve minutes of the previous meeting

Minutes of the parish council meeting held on 10th March 2026 were approved as an accurate record and signed accordingly

6. Planning matters

a) planning applications

*i) DC/26/01731 – request for lawful development certificate for conversion of Flint Barn, Park Farm, Westhorpe Road as a dwelling - members had no objection and voted to **support** this application*

*ii) DC/23/05077 (DC/17/03799) - reserved matters for the development of the former Bacton Middle School site – members voted to **support** this latest updated application providing its previous comments were taken into consideration*

b) decisions/updates made by MSDC

*DC/26/00684 revised plans for dwelling and cart lodge on land north of Mill Road, Wyverstone – **approved***

*Members also discussed with Cllr Mellen the enforcement issues at Grange Farm Lodge which are still ongoing and unresolved- **Cllrs Horrigan and Williams to consider requesting a meeting with MSDC and clerk to submit on official complaint***

7. Financial matters

a) clerk's report

the clerk reported balances of £3981.05 (current account) and £1895.44 (savings account) This includes £800 earmarked for neutering of feral cats still ongoing and £1635 CIL money. The first payment of the precept (£1615) had been received from MSDC

b) review of the accounts prior to the annual audit

These were approved and signed by the Chairman

c) payments requested

The following payments had been made and were approved – SALC membership £220.19 and Village Hall £37.50 for hire of hall for the litter pick

d) purchase of laptop and printer for exclusive PC business use – members approved a budget of £500 – clerk to proceed with purchase

8. Data Protection and Information Management Policy - approved

9. Installation of roadside mirror next to the pond (as suggested by a resident) - *although members felt this would improve safety, it was not considered to be the responsibility of the parish council and should be referred to Suffolk Highways – clerk to respond accordingly*

10. Progress reports from resolutions or matters arising from previous meetings

a) *refurbishment of area around the pond - no further update*

b) *feral cats on wasteland in Rectory Road – clerk to get an update before making the donations to the various charities involved, as discussed at the previous meeting*

9. Correspondence received

The CAB, St Elizabeth Hospice and EACH had all written to thank the PC for their donations

There being no further business, the Chairman closed the meeting.

Date of next meeting 14th July 2026

Kate Webster, Clerk to Wyverstone Parish Council